

# Barnacre-with-Bonds Parish Council

## MINUTES

Of the Annual meeting which took place on Wednesday 15th June 2022 at Barnacre Memorial Hall.

Draft version for approval at the meeting scheduled to take place on Wednesday 11<sup>th</sup> November 2022

### Present:

Councillors Commander, Fennell, Forshaw, J Ibison & Marsh.

#### **1. Election of Chairperson**

It was proposed by Cllr Ibison, seconded by Cllr Forshaw that Councillor Commander remains in office as Chairperson. Councillor Commander accepted.

Under the Local Government Act 1972 (83(4)) the Chairperson signed the Declaration of Office.

#### **2. Election of Vice Chairperson**

It was proposed by Cllr Marsh, seconded by Councillor Ibison that Councillor Forshaw be Vice Chairperson. Councillor Forshaw accepted.

Under the Local Government Act 1972 (83(4)) the Vice Chairperson signed the Declaration of Office.

#### **3. Apologies:**

Councillor Gorst & Howell.

#### **4. Declaration of interests**

None to declare.

#### **5. Period of Public discussion**

The meeting was adjourned at 7:35pm. No public present. The Councillors received a presentation re Climate change from Kate Gilmartin, (Community Energy Investment Lead for Lancashire County Council) and discussed various potential projects within Calder Vale village. Kate agreed to have an onsite visit and meet with Councillor J Ibison and Councillor Commander. This would be discussed further at the regular meeting of the Parish Council that followed (item 5/6).

As Councillor Howell wasn't present, Clerk would confirm acceptance to retain current positions on various Committees / forums with Councillor Howell and any amendments would be brought to the attention of the Councillors at the next Parish Council meeting.

#### **6. Personnel Advisory Committee**

Members / meetings / quorum were discussed. **It was resolved that there were to remain 4 members of this committee; Councillors Commander, Fennell, Forshaw & Fennell and that quorum would remain at 3 members. Unless the need to call a meeting before, the committee would continue to meet annually, ahead of the January 2023 regular meeting.**

#### **7. Appoint representatives for other committees / forums**

Representatives were discussed and **it was resolved that the following reps for various committees / forums be appointed:**

**LALC/Wyre Area Committee – Councillors Fennell & Howell.**

**Flood Forum – Councillor Ibison.**

**Garstang Town Council Neighbourhood Plan – Councillors Fennell & Howell.**

**Dimples Lane Almshouses committee – Councillor Ibison remains a trustee on this committee.**

Signed .....Chair Date .....

**8. Planning**

Roles / Areas discussed and it was **resolved that there was no need to change existing; planning applications for Calder Vale would go to Councillors J Commander & H Gorst. Barnacre (higher areas) would go to Councillors J Ibison & J Marsh. Barnacre (lower areas) (Dimples / Bowgreave / Garstang) would go to Councillors Fennel & Forshaw with Councillor Commander (Chair) overseeing all. Extra ordinary meetings would be called to discuss applications as appropriate. It was requested that all Councillors be cc'd into any planning applications outside these areas for information only.**

**9. Financial Regulations**

The Financial Regulations were discussed, and **it was resolved that no changes were required.**

**10. Standing orders**

The Standing orders were discussed, and **it was resolved that these should be adopted with a small amendment to para 8 - small (n) should read shall and be baselined as version v3.0.**

**11. Approval of accounts for year ending 31 March 2022**

Clerk presented the accounts for 202/22 (not yet audited) **It was resolved these be accepted.**

**12. Exemption certificate for annual audit 2021/22**

As the Parish Council neither received gross income, nor incurred gross expenditure, exceeding £25,000 in the tax year ending 31<sup>st</sup> March 2022, **it was resolved that the Parish Council wished to certify themselves as exempt from a limited assurance review under section 9 of the Local Audit (smaller Authorities) Regulations 2015 and the exemption certificate be signed by the Chairman and the RFO. An analysis of variances and bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights would be fully completed and along with the exemption certificate, published on the Parish website.**

**13. Annual Governance Statement & Accounting Statements 2021/22**

Part 1 & part 2 of Annual Return was approved and signed by RFO & Chair.

**14. Accounting Statements 2021/22**

Accounting statements were answered and signed by RFO & Chair.

**15. Annual insurance 2022/2023**

Renewal of the Parish Council's annual insurance premium and entering into a further 3-year, long term agreement (LTA) with Zurich was discussed and **it was resolved that the annual premium of £326.94 be paid.**

Meeting closed at 8:07pm.

**Signed .....**Chair

**Date .....**